

# **CITY AND COUNTY OF SWANSEA**

## **MINUTES OF THE CABINET**

**HELD AT THE LORD MAYORS RECEPTION ROOM, GUILDHALL ON  
TUESDAY, 17 MARCH 2015  
AT 5.00 PM**

**PRESENT:** Councillor R C Stewart (Leader of the Council) Presided

<b>Councillor(s)</b>	<b>Councillor(s)</b>	<b>Councillor(s)</b>
M C Child W Evans J E C Harris	D H Hopkins C E Lloyd J A Raynor	M Thomas

186. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors R Francis-Davies and C Richards.

187. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor R C Stewart declared a Personal in Minute 195 "Local Authority Governor Appointments" as he knew the person recommended to be appointed as a Glynollen Primary School Governor;
- 2) Councillor C E Lloyd declared a Personal and Prejudicial interest in Minute 197 "Vetch Masterplan Review" as his father is the Vice Chair of the Sandfields Residents Association and withdrew from the meeting prior to its consideration.

188. **MINUTES.**

**RESOLVED** that the Minutes of the meetings held on 10 and 17 February 2015 be approved as a correct record.

189. **LEADER OF THE COUNCIL'S REPORT(S).**

None.

190. **PUBLIC QUESTION TIME.**

A number of questions were asked in relation to the following items:

- i) Peter East - Minute 205 "Elba Estate Gowerton - Rent Review". The Leader of the Council responded accordingly;

- ii) Chris Williams, Colin Joslyn and Alan Lloyd - 197 "Vetch Masterplan Review". The Leader of the Council and the Cabinet Member for Wellbeing and Healthy City responded accordingly.

191. **COUNCILLORS' QUESTION TIME.**

A number of questions were asked in relation to the following items:

- i) Councillors S E Crouch and E T Kirchner - Minute 197 "Vetch Masterplan Review". The Cabinet Member for Wellbeing and Healthy City responded accordingly;

192. **SCRUTINY REPORT(S): NONE.**

None.

193. **TRANSFER OF GRAIGFELEN HALL TO CLYDACH COMMUNITY COUNCIL.**

The Cabinet Member for Communities and Housing submitted a report which sought approval to grant Clydach Community Council a 99 year lease on Graigfelen Hall for a peppercorn rent under the Authority's Wellbeing Powers.

**CABINET DECISION**

The grant of a Lease to Clydach Community Council on the terms set out in the report be authorised.

Policy Framework

Sustainable Swansea - Fit for the Future.

Reason for Decision

Because the land to be disposed of is going to be on terms of less than best value, Cabinet authority needs to be obtained to approve terms of a Lease to be granted by the Council of Graigfelen Hall.

Consultation

Access to Services, Finance, Legal.

194. **CONTRACT AWARD REPORT FOR SUPPLY OF KITCHEN UNITS AND WORKTOPS.**

The Cabinet Member for Communities and Housing submitted a report which sought approval to utilise the London Housing Consortium (LHC) K5 Framework agreement for the supply of Kitchen Units and Workshops. A mini competition with capable suppliers was run. The result of this competition will allow for direct

orders and stock maintenance projects in line with the Welsh Housing Quality Standards (WHQS).

### **CABINET DECISION**

- 1) The award of the contract as recommended in the report to supplier B be authorised;
- 2) The Head of Legal, Democratic Services and Procurement be authorised to enter into a contract as a result of a mini competition under the framework without the need for further approval from Cabinet.

### **Policy Framework**

Council Constitution.

### **Reason for Decision**

To comply with Contract Procedure Rule 13, as set out in the Council Constitution.

### **Consultation**

Access to Services, Finance, Legal, Democratic Services and Procurement.

## 195. **LOCAL AUTHORITY GOVERNOR APPOINTMENTS.**

The Cabinet Member for Education submitted a report which sought approval the nominations submitted to fill the Local Authority (LA) Governor vacancies in School Governing Bodies.

### **CABINET DECISION**

The following nominations be approved as recommended by the LA Governor Appointment Panel:

- i) Cadle Primary School. Miss Laura Murton;
- ii) Glyncollen Primary School. Mr Ceri Evans;
- iii) Parkland Primary School. Mrs Eira Wyn Davies and Mrs Sylvia Wilks;
- iv) Pennard Primary School. Miss Eleanor Treen;
- v) St. Thomas Community Primary School. Rev. Steven Bunting;
- vi) Ysgol Gynradd Gymraeg (YGG) Gellionnen. Mrs Helen Margaret Jones;
- vii) Ysgol Gynradd Gymraeg (YGG) Llwynderw. Mr Meirion Howells;
- viii) Ysgol Gynradd Gymraeg (YGG) Y Login Fach. Mrs Caryl George;
- ix) Bishopston Comprehensive School. Mr Adrian Clive Novis.

### **Policy Framework**

Policy and Procedure for Appointment of LA Governors as amended by Council on 23 October 2008.

Reason for Decision

To ensure that vacancies are to be filled expeditiously.

Consultation

Education, Finance, Legal.

196. **ADMISSION ARRANGEMENTS 2016/2017.**

The Cabinet Member for Education submitted a report which sought to determine the Admission Arrangements for maintained schools for the academic year 2016-2017.

**CABINET DECISION**

Cabinet recommends to Council that:

- 1) The proposed Admission Arrangements for 2016-2017 for Nursery Classes as set out in Appendix A be approved;
- 2) The proposed Admission Arrangements for 2016-2017 for Primary Schools as set out in Appendix B be approved;
- 3) The proposed Admission Arrangements for 2016-2017 for Secondary Schools as set out in Appendix B be approved;
- 4) The proposed Admission Arrangements / Criteria for Entry for 2016-2017 Sixth Forms set in Appendix B be approved;
- 5) The Schedule of Events in Appendix C be approved;
- 6) The Admission Numbers for primary and secondary schools are noted, as set out in Appendix D.

Policy Framework

The Admission Arrangements to Schools Policy.

Reason for Decision

There is a duty on the Local Authority (LA) to determine its admission arrangements annually.

Consultation

Education, Finance, Legal, All Head Teachers and Governing Bodies including Voluntary Aided schools, Neighbouring Admission Authorities, The Admissions Forum.

197. **VETCH MASTERPLAN REVIEW.**

The Cabinet Member for Enterprise, Development and Regeneration submitted a report which sought endorsement of the Vetch Field Masterplan Review and approval to refer the Revised Masterplan to Planning Committee for adoption as Supplementary Planning Guidance.

**CABINET DECISION**

- 1) The Revised Masterplan resulting from the Vetch Field Masterplan Review be endorsed;
- 2) The Revised Masterplan be referred to the Planning Committee for adoption as Supplementary Planning Guidance.

Policy Framework

City and County of Swansea Unitary Development Plan adopted 2008;  
CCS Asset Management Plan;  
One Swansea Plan 2013;  
Corporate Improvement Plan 2013-2017;  
CCS Sustainable Development Policy.

Reason for Decision

The adopted Masterplan will provide Supplementary Planning Guidance to inform future development and us of the site and to inform site marketing.

Consultation

Finance, Legal, Planning, Corporate Building and Property Services, Community Recreation, Housing.

198. **VIBRANT AND VIABLE PLACES (V&VP) - FPR7 - PROPERTY ENHANCEMENT / DEVELOPMENT FUND.**

The Cabinet Member for Enterprise, Regeneration and Development submitted a report which sought approval for the scheme and to include the budget within the Capital Programme.

**CABINET DECISION**

- 1) The scheme be approved as described within the report;

- 2) The budget be committed to the Capital Programme for 2014-2015 to 2016-2017.

Policy Framework

City Centre Strategic Framework.

Reason for Decision

To comply with Financial Procedure Rule 7 'Capital Programming and Appraisals' to commit and authorise schemes as per the Capital Programme or to include new schemes in the Capital Programme.

Consultation

Access to Services, Finance, Legal.

199. **QUARTER 3 2014/15 PERFORMANCE MONITORING REPORT.**

The Cabinet Member for Finance and Resources submitted a report which sought approval to present the Corporate and Service Performance for the third quarter 2014-2015.

**CABINET DECISION**

Performance be reviewed to help inform executive decisions on resource allocation and where relevant, corrective actions to manage and improve performance and efficiency in delivering national and local priorities.

Policy Framework

'Standing Up for Swansea' Corporate Improvement Plan 2013-2017 updated for 2014-2015.

Reason for Decision

To receive and review the performance results for Quarter 3 2014-2015.

Consultation

Access to Services, Finance, Legal.

200. **INTRODUCTION OF A NEW SOCIAL SERVICES COMPLAINTS POLICY.**

The Cabinet Member for Transformation and Performance submitted a report which sought approval to replace the existing Social Services Complaints Policy with a revised policy in line with new legislative requirements.

**CABINET DECISION**

- 1) The new Social Services Complaints Policy as set out in Appendix A of the report be approved;
- 2) The new Policy be adopted with immediate effect.

Policy Framework

None.

Reason for Decision

To comply with legislative changes.

Consultation

Access to Services, Finance, Legal, Cabinet Member.

201. **ANNUAL EQUALITY AND DIVERSITY REVIEW REPORT 2013-14.**

The Cabinet Member for Wellbeing and Healthy City submitted a report which sought to present the Annual Equality and Diversity Review Report for 2013-2014 as required by the Public Sector Equality Duty for Wales.

**CABINET DECISION**

The report be approved prior to submission to the Equality and Human Rights Commission (as the regulator) and publication on the Council's website.

Policy Framework

Strategic Equality Plan 2012-2016.

Reason for Decision

To approve the report for submission to the Equality and Human Rights Commission (as the regulator) and publication on the Council's website (as required by law).

Consultation

Access to Services, Finance, Legal, Engagement and Inclusion Cabinet Advisory Committee.

202. **EXCLUSION OF THE PUBLIC.**

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that they involve the likely disclosure of exempt

information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

**RESOLVED** that the public be excluded for the following item(s) of business.

### **CLOSED SESSION**

#### 203. **COUNCILLORS' QUESTION TIME.**

A number of questions were asked in relation to the following items:

- i) Councillors D Phillips - Minute 204 "Acquisition of Llys Dewi Sant and Disposal of Land at Vetch Field to Accommodate a Replacement Facility". The Leader of the Council asked Councillor D Phillips to submit his question in writing and that he would then provide a written response;
- ii) Councillor S M Jones and D Phillips - Minute 205 "Elba Estate Gowerton - Rent Review". The Leader of the Council responded accordingly.

#### 204. **ACQUISITION OF LLYS DEWI SANT AND DISPOSAL OF LAND AT VETCH FIELD TO ACCOMMODATE A REPLACEMENT FACILITY.**

The Cabinet Member for Enterprise, Development and Regeneration submitted a report which sought Cabinet approval to purchase the residential facility known as Llys Dewi Sant; the disposal of part of the Vetch site for the development of a replacement scheme and for further residential development.

#### **CABINET DECISION**

The recommendations as indicated in the report be approved.

#### **Policy Framework**

Swansea City Centre Strategic Framework (SCCSF);  
City and County of Swansea Unitary Development Plan adopted 2008;  
CCS Asset Management Plan;  
One Swansea Plan 2013;  
Corporate Improvement Plan 2013-2017.

#### **Reason for Decision**

To allow City Centre regeneration to be progressed and to comply with Financial Procedure Rule 7 - to include a new capital scheme in the Capital Programme.



**Consultation**

Access to Services, Finance, Legal, Corporate Property, Housing.

205. **ELBA ESTATE GOWERTON - RENT REVIEW.**

The Cabinet Member for Finance and Resources submitted a report which sought to provide an update and advice on the Elba Estate Rent Review and recommendation of the way forward.

**CABINET DECISION**

The recommendations as indicated in the report be approved.

**Policy Framework**

Asset Management Plan.

**Reason for Decision**

For Cabinet to provide Officers with instructions upon the future conduct of this issue.

**Consultation**

Access to Services, Finance, Legal.

206. **LEASE OF SWANSEA INDOOR BOWLS CENTRE.**

The Cabinet Member for Wellbeing and Healthy City submitted a report which sought to provide a review of the options available in operating the Swansea Indoor Bowls Centre and to recommend a way forward.

**CABINET DECISION**

The recommendations as indicated in the report be approved.

**Policy Framework**

Climbing Higher (Sport and Physical Activity) Strategy;  
City of Sport;  
Medium Term Financial Plan;  
Healthy Cities, Sustainable Swansea - Fit for the Future.

**Reason for Decision**

To approve the proposed terms of Lease and Management Agreement and authorise Officers to enter into a lease.

**Consultation**

Access to Services, Finance, Legal, Corporate Property.

The meeting ended at 5.54 pm

**CHAIR**

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